

Comprehensive School Safety Plan

2023-2024

Leonardo da Vinci eK – 8 School

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This plan is the result of the combined efforts of the students, staff, parents, law enforcement, the business community and the entire school community of Leonardo da Vinci eK – 8 School.

The plan was developed and written by:

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School Name: Leonardo da Vinci School eK-8

School Year: 2023-24

Safety Vision Statement:

The Leonardo da Vinci staff is committed to providing a safe and friendly environment that will allow for the total academic, emotional, social, physical, and cultural development. We believe that all people excel in an environment that is safe, and offers unlimited opportunities for continuous growth and personal success. We believe that all people should be accountable and that all students can learn in a positive environment.

Mission Statement:

We inspire all students and provide opportunities for them to achieve high standards of performance for success in life and work.

Core Beliefs:

We believe that all students will learn at high levels when instruction meets their needs.

We believe that all people are inspired by high standards & challenging goals.

We believe that all people thrive in a setting that respects their individual contributions, and the diversity of perspectives they bring to achieving common goals.

We believe that all people give their best in a culture that promotes trust, encourages risk taking, and celebrates success.

We believe that all people excel in an environment that is safe, and offers everyone unlimited opportunities for continuous growth and personal success.

We believe that all people value open, honest, and timely communication and collaboration.

We believe that all people want to be held accountable and rewarded for their contribution to the attainment of common goals.

We believe that the social, economic, and cultural diversity of our community is a source of strength for our school system.

ACTION PLAN FOR COMPONENT 1

PERSONAL CHARACTERISTICS OF STUDENTS AND STAFF

Our goal is to reduce student conflict, reduce student citations and reduce student incident reports.

Areas of pride and desired change:

Leonardo da Vinci tK – 8 School has a diverse population of students: Caucasian, Hispanic, Asian, African American, Native American, East Indian, Pakistani and Russian. Also, several members of our staff speak a language in addition to English – Spanish, Urdu, Hmong, and Hindi. With diversity as our strength, we are always looking for ways to bring our school population closer together in class, on the playground, and in our neighborhoods.

We have over 860 students enrolled at our school, the following chart represents our diverse student population:

Group	Percent of Total Enrollment
Black or African American	5.5
American Indian or Alaska Native	0.6
Asian	5.5
Filipino	0.8
Hispanic or Latino	36.6
Native Hawaiian/Pacific Islander	0.3
White	43.4
Two or More Races	7.2
Socioeconomically Disadvantaged	37.2
Emerging Bilingual Learners	6.3
Students with Disabilities	16.2

Diversity at Leonardo da Vinci tK – 8 School is recognized by our instructional units, inclusion of students with special needs, and celebrations of our different cultures.

We are always working to improve the social interaction of our students at Leonardo da Vinci tK – 8 School.

Objective 1.1: Implement HET (Highly Effective Teaching) Life Skills

1. Related Activities:

Weekly focus on HET Lifeskills necessary for responsible adulthood

Monday campus meeting, highlighting specific HET Lifeskills

2. Resources needed:

Lifeskills posters distributed school-wide for classroom display

3. Person(s) responsible for implementation:

Staff

4. Timeline for continued implementation:

This is an ongoing, established part of our school climate.

Objective 1.2: Focus on intruder alert safety procedures for our large and open campus so in the event of a “hostile emergency” or environmental disaster on campus, our safeguards and reactions will take place automatically.

1. Related Activities

- Regular drills that are specifically for an intruder on campus
- District generated procedural outlines distributed to all campus staff listing the specific actions/procedures that need to be followed in the event of such an emergency. Instructions are posted in each classroom.

2. Resources needed:

- Extra master keys so that key personnel have access to the gym, auditorium, and cafeteria in emergencies.
- Color-coded cards to signal information on class so all students can be accounted for in an emergency
- Class Rosters in all classrooms, and community rooms (gym, auditorium, cafeteria, library)
- Snacks/water/supplies (thermal blankets, flashlights, batteries, tarps, battery powered radios) in case a school lockdown is lengthy.

3. Person(s) responsible for implementation

- Safety Committee
- District Locksmith
- Plant Manager
- Principal

4. Timeline for implementation

- This is an ongoing, established practice for our students’ safety.

Budget:

Donations, PTC

ACTION PLAN FOR COMPONENT 2

SCHOOL'S PHYSICAL ENVIRONMENT

Our goal is to continue to focus on the school plant (inside and out) becoming a center of pride and safety for the entire Leonardo da Vinci School community.

Areas of pride and desired change:

Within the last several years new roofs for all permanent buildings and original portables have been completed and a school wide air conditioning system installed.

A school flower garden was started several years ago in front of the school. It has been a special place of pride for all the community of Leonardo da Vinci School.

Ten years ago we broke ground for a school garden. Parents turned the soil, planted the garden, and completed watering systems, raised beds and fencing. This year's goals are: outdoor classroom areas as well as an alternative recess activity monitored by a volunteer.

We have a large outdoor learning space installed on our playground

We have three play structures for student recess and physical education play

New flooring in several classrooms and the auditorium

New curtains and refinished flooring for our auditorium stage

New air conditioning for our gymnasium

New outdoor lighting for the entire school

Objective 2.1: Leonardo da Vinci School students, staff, parents and greater community desire to continue upgrading the physical plant.

1. Related Activities:

- Security system at the main entrance

- Repairing aging garden planters and benches

- Install new landscaping in the area outside the library

- Murals representing grade level themes and our life-skills

- Cyclone fence extension behind the school

- Painting the interior of classrooms

- Repair floor tiles

Repair all ceiling tiles

Keep sinks, floors, bookcases, file cabinets, chalk trays, desks and chairs clean/maintenance free

Maintain and expand school vegetable garden

2. Resources needed:

SCUSD – maintenance repair

Plant Manager and night custodian – daily maintenance

Teachers and students – daily attempt to keep rooms tidy

All parents, students and staff do a regular clean sweep of the campus

Parents, teachers and students continue gardens

SCUSD gardeners continue to maintain grass and hedge maintenance

3. Person(s) responsible for implementation:

See resources needed above: Staff and parents

4. Timeline for implementation:

Ongoing and established part of the LdV campus environment.

Budget

District maintenance budget – repairs, installation of additional cameras

Parent Contributions – Individual and/or PTC and/or grants

Objective 2.2: To make Leonardo da Vinci a safe environment for all students and faculty

1. Related Activities:

We are working towards adding security to our newly established 4 portables. Landscaping, new gate, re-painting the asphalt, etc.

2. Resources needed:

Fundraising to pay for installation

Create a committee to establish a plan, submit a special project permit, etc

3. Person(s) responsible for implementation:

Plant Manager/Assistant Principal

4. Timeline for implementation:

2022-2024

Objective 2.4: Provide lockdown supplies school wide as listed in objective 4, component 1.

1. Related Activities:

Annually continue keeping updated lockdown supplies for each classroom.

2. Resources needed:

Donations

Purchase through PTC and SDIP

3. Person(s) responsible for implementation:

Safety Committee

Principal

Plant Manager

4. Timeline for implementation:

Ongoing

Budget:

1. District
2. School Site
3. Safe School Monies and/or Grants

Timeline and evaluation criteria:

Annual September audit of classroom supplies

ACTION PLAN FOR COMPONENT 3

SCHOOL'S SOCIAL ENVIRONMENT

Our goal is to encourage and honor parent volunteers.

Areas of pride and desired change:

Parent involvement is the key to the academic success of students at Leonardo da Vinci eK – 8 School. Parents are encouraged to give 40 hours of service to the school.

Desired change: All parents will wear an identifying badge while volunteering on campus.

Objective 3.1: To encourage parent volunteers. Beginning August 2023, new and returning parents will be informed of opportunities to attend orientation events, serve the school and will complete parent volunteer forms. Monthly updates of opportunities will be provided through SCL, school newsletter and staff.

1. Related Activities:

Parents will enter their volunteer hours on signup.com

The PTC Vice President will collect and input data on a regular basis. Will also report status on monthly PTC meetings.

2. Resources needed:

none

3. Person(s) responsible for implementation:

Principal and staff

4. Timeline for implementation:

Monthly

Objective 3.2: To honor parent volunteers who have served 40 hours or more by June we will hold a celebration.

1. Related Activities:

Luncheon/Tea for our volunteers who have served over and above 40 volunteer hours

Parents who completed 100 hours will be honored in our “extravaganza” dedicated to their appreciation.

2. Resources needed:

PTC funds, Parent contributions

3. Person(s) responsible for implementation:

Staff

PTC Office Holders

School Community Liaison

4. Timeline, for implementation:

This is an on-going event for parent appreciation.

Budget

PTC

Timeline and evaluation criteria

On-Going. Criteria Monthly Hours submitted on signup.com

Objective 3.3: Every volunteer or person visiting campus will check in at the main office and wear an identifying badge received at the check -in point. Virtual parent volunteers will follow the same guidelines.

1. Related Activities:

Continual awareness and observation by staff members in regard to all people on campus

2. Resources needed:

Supply of adhesive identifying badges in office.

3. Person(s) responsible for implementation:

Parent coordinator/secretaries, clerks as overseers and staff as supervisors observing/monitoring display of badge on person at school

4. Timeline for implementation:

Ongoing established procedure.

Budget: Site based funds

Timeline and evaluation criteria:

- Ongoing evaluation as to numbers of parental volunteers and tally of hours of volunteer work
- Successful hosting of luncheon/tea/celebration for volunteers who have served over 40 hours

- Faculty sponsored volunteer appreciation breakfast annually in May.
- Tally number of volunteers/on campus people who signed in.
- Take informal poll of staff as to approximate number of people they questioned about being on campus without wearing a visible badge
- Monitors trained to check for volunteer badges
- Office Staff check emergency cards for approved adults to pick up students
- Teachers access digital google sheet to check on approval of TB clearance, mandated reporter training, and fingerprint clearance.

ACTION PLAN FOR COMPONENT 4

SCHOOL'S CULTURE

Our goal is to increase a unifying spirit for our school community.

Areas of pride and desired change:

We have a Morning Sing program held weekly where tK – 3rd grade students get together.

SLATE Rotating Art activities, Art Links, and Art extensions in ITI Program

Student Achievement Events and Award Assemblies

Culturally Inclusive Assemblies and High Interest Assemblies bring students together and develop a foundation for accepting and honoring students from any ethnic or cultural background.

Dolphinpalooza Annual Middle School Summer Bridge Program (unite MS students, establish confidence and friendships for all students, establish academic standards, begin college and career exploration, and discuss MS Peer pressure)

Classroom Incentives of Dolphin Dough encourage academic culture and positive school behavior.

Objective 4.1: Morning Sing to encourage school spirit.

1. Related Activities:

Special announcements/patriotic appreciation presentation forum for class display of talents or curriculum presentations

Training for new teachers

2. Person(s) responsible for implementation:

Staff

3. Timeline for implementation:

Ongoing established tradition.

Objective 4.2: Continue SLATE exchange program that mixes 1st – 3rd graders into small learning groups to experience a rotation through a fine arts program. Continue Art Links program (parent volunteers lead an art project to introduce famous artists that have a work that connects to the classroom themes). Continue art extensions to emphasize multiple intelligences in the HET Program. We have two artists in residence, a fine-arts artist who will work with our intermediate students and a musical artist in

residence who will work with our kindergarten through 6th grade students. We will continue to offer art to all middle school students led by a credentialed art teacher. As a result of the before mentioned art opportunities, students have an annual art portfolio and show art work at annual Art Event, Second Saturday Galleries, Local restaurants, SCUSD District Office, and Da Vinci Café.

1. Related Activities:

Each group of 20 or so students will rotate through a visual or performing art program of 4 sessions with possibility of whole school visibility or performance for parents

2. Resources needed:

Art supplies and/or music to facilitate visual or performing arts segments of program

3. Person(s) responsible for implementation:

Staff

4. Timeline for implementation:

Ongoing established tradition

Objective 4.3: School T-shirts and sweatshirts will be provided at minimal cost to all students and staff. They will be on sale for parents and community members.

1. Related Activities:

School art contest, students will submit their t-shirt designs to our google classroom and the school will vote via our weekly student video and student activities google classroom.

2. Resources needed:

Principal Donation account

3. Person(s) responsible for implementation:

Assistant Principal, student leadership and PTC Committee member

4. Timeline for implementation:

Ongoing established tradition

Objective 4.4: School-wide Spirit Days, Fun Fridays (Rallies), Award Assemblies, Cultural Assemblies, Dolphinpalooza, and Spotlight Assemblies (Nightmare on Puberty Street by Kaiser, Author's Day,)

1. Related Activities:

Special theme based rallies and assemblies

2. Resources needed:
PTC, site funds, administration, and teacher support
3. Person(s) responsible for implementation:
Student Council, Administration, Faculty
4. Timeline for implementation:
Ongoing

Budget:

Site
PTC

Timeline and evaluation criteria:

Ongoing established tradition