



School Site Council (SSC) Minutes

Meeting Date: September 4, 2019	Meeting Location: LdV Library
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IN ATTENDANCE: Asst. Principal Tiffany Ballard, Principal Devon Davis, Marina Miranda-Babarts, Dave O’Toole, Jason Weiner, Kris Williams,

Others Present: Lily Tran, Justin Tran, Rayne McKenzie, Clemente Fouseca, Elly Graves

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order & Introductions	None	Chair	The meeting was called to order at 5:31pm.
2. Additions/Changes to Agenda	Amend as needed	Chair	The Council added a discussion about faculty/staff membership election, and a discussion of the SSC page on the school’s website. No official action will be taken on either topic.
3. Reading and Approval of June 5, 2019, Minutes	Approve	Secretary	MOTION: To approve the minutes from the June 5, 2019, meeting as drafted. M: O’Toole S: Ballard V: Y-unanimous Motion was approved.
4. Reports of Officers/Committees	Discussion	Chair	No reports were made.
5. Public Comment	None	Chair	No members of the public made comments.
6. SSC Charter and State and SCUSD Expectations for SSCs	Discussion	Chair	Chair O’Toole shared and reviewed a set of materials from the District and the State Dept. of Education about the roles of the School Site Council and related laws & regulations. There will be an open webinar presented by the State on Oct. 1 for SSC members and others interested.
7. Review of Site Council Annual Calendar	Discussion	Principal Davis	The SSC reviewed the District’s current suggested timeline and checklist for SSCs. A working group of principals is working to revise the timeline and process for SPSA this year as last year was somewhat unusual with the new template; Principal Davis is a participant. She shared a draft timeline with SSC members.
8. Review 2019-20 SPSA Goals	Discussion	Chair	The Council reviewed the goals and data indicators included in the final

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			<p>draft of the 2019-20 SPSA. The Council also reviewed the discretionary budget allocations in the current SPSA.</p> <p>It is possible that several current discretionary items could become covered by other funding sources, so that some amount of the current year budget becomes freed up. The SSC must approve of any change of allocations, and will make decisions about where to spend any excess funds.</p>
9. Draft SSC “Mission Statement”	Discussion	Chair	Chair O’Toole shared a proposed draft mission statement. This item will be considered at the October meeting.
10. 2019-20 SSC Meeting Logistics	Discussion	Chair	Chair O’Toole suggested that future SSC meetings begin at 5:00pm. Council members agreed.
11. Unfinished Business	Discussion	Chair	none
12. New Business	Discussion	Chair/ Principal	none
13. Adjournment	Approve	Chair	The meeting was adjourned at 6:28pm.

Prepared By: Jason Weiner (signature) _____
 (type name)



Date: 9/22/2019

Attach sign-in sheet